



# PK DAS INSTITUTE OF MEDICAL SCIENCES

(Approved by National Medical Commission of India & Affiliated to Kerala University of Health Sciences(KUHS))  
NABH Entry Level Certified Hospital & Medical College



PEH-2020-1258  
Aug 29, 2023-Aug 28, 2025  
Since June 12, 2020

No. PKDIMS/Genl-Order/COMMITTEE/2025-26

Dated : 13<sup>th</sup> March. 2025

## INTERNAL COMPLAINTS COMMITTEE (SEXUAL HARASSMENT COMPLAINT COMMITTEE)

### OFFICE ORDER

Sub:- Reconstitution of SEXUAL HARASSMENT COMPLAINT COMMITTEE –orders issued

Ref:- 1. Order No. PKDIMS/Genl-Order/COMMITTEE/2022-23 dated : 15.12. 2022

2. Order No. PKDIMS/Genl-Order/COMMITTEE/2022-23 dated : 20.12. 2022

In order to **PREVENT, PROHIBIT and REDRESS** cases of sexual harassment of women at work place, it is made mandatory to constitute the Internal Complaints Committee (sexual harassment Complaint Committee) at every work place. As per the Office Orders cited, the **Internal Complaints Committee (Sexual Harassment Complaint Committee) of the Institution** was reconstituted. However, since Advocate Ms Ciliya Joji, Legal Expert, member included in the Committee is out of Kerala, the Committee need to be reconstituted.

Accordingly, the **Internal Complaints Committee (Sexual Harassment Complaint Committee) of PKDIMS** is reconstituted with the following members:-

- 1) **Dr Arathi Anand Amin, Prof and HoD, Dept of Physiology: Presiding Officer**
- 2) Dr Ravikanth Soni, Prof and HoD, Dept of Forensic Medicine : Member
- 3) Dr Niveditha Sujith, II year PG student, General Medicine Dept : Member
- 4) Adv Ms Neenu Johnson, Legal Expert : Member
- 5) Ms Shreya Ajith, Chairperson of College Students Council : Member

The Office Order cited second above stands modified to this extent.

The complaints of alleged sexual harassment will be investigated by the Internal Complaints Committee and recommendation shall be made to the competent authority. At least fifty per cent of the members should be present for the meeting of the committee for the decision of the meeting to be valid.

**This reconstitution order shall take immediate effect.**

Dr Satish G. Prabhu

PRINCIPAL

Prof, Dr. Satish.G.Prabhu, MS, MCh

Principal

PK Das Institute of Medical Sciences  
Vaniamkulam, Ottapalam, 679522

Copy submitted to :

The Chairman and Managing Trustee for kind information

The Director (Operations), PKDIMS for kind information

Copy to: -The Medical Superintendent, PKDIMS for information

Members of the Committee for information and necessary action

All the Heads of Departments, PKDIMS and

The HR Manager/IQAC

OS, PKDIMS for information/File copy



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